

Hill County Board of Health (HCBOH)
Wednesday, July 20, 2016
Health Department Meeting Room
Noon – 1:30pm

Present:

Members:

Mike Wendland
Jeff Lavoie
Mark Peterson
Cindy Smith

Advisors

Wanda Meredith
Dave Sheppard
Cortney Detrick
Nicole Hungerford
Gina Dahl
Amy Ferguson

Absent:

Christen Obresley
Kristi Kline
Clay Vincent
Kim Larson
Bridget Kallenberger
Bruce Richardson

Community Member

Chairman Jeff Lavoie opened the meeting at 12: 02 pm.

Minutes from April 20, 2016 were reviewed.

No corrections heard

Mark Peterson made a motion to approve the minutes.

Mike Wendland seconded

Minutes approved

Chairman Lavoie asked if there were any additions to the meeting agenda

None were noted, meeting continued.

Old Business: None heard

New Business: Board of Health Packet – Gina Dahl was unsure about packets.

No other new business

Department Reports:

Health and Immunization:

Kim Larson was absent, Wanda Meredith reported Hill County Health Department will be having their Lil' Shots Carnival Friday, August 12th from 9am to 12pm outside of the Health Department, everyone is welcome to join. There will be a sunscreen and hand sanitizer booth at the fairground this year. Thanks to Bridget and the guys at the landfill who built the Health Department a booth with recycled material from the land fill. They did a great job putting it together and it will be nice to have up there this year.

Family Planning:

Wanda Meredith reports she had a program review on May 16 & 17th, she is working on the corrective action plan in four areas:

- Administrative: documents, facility, training/ed
- Financial: accurate income and household assessment
- Clinical: counseling and follow-up, medical records/charting etc.
- CVR

Examples: Client Visit Records- documents counseling, income etc. has to match the chart and electronic record. If not, they have to make that correction. One chart had an "incorrect consent form" which is the template from their administrative manual. Some were changes in policy which Wanda had not gotten changed in practice. An opportunity to review our system, processes and find solutions. Family Planning is continuing to work towards decreasing the Teen Pregnancy Rate.

WIC:

Nicole Hungerford reported they attended the spring conference in Fairmont April 25th, 26th and 27th. September Nicole will be going to Denver for WIC conference. Numbers keep increasing, Haley is now a CLC and doing a lot of outreach. Nicole handed out Hill County Overweight/Obesity and BMI Statistics. (See attached)

Communicable Disease & Public Health Emergency Preparedness:

Bridget Kallenberger was absent – No report given.

Environmental Health:

Clay Vincent was absent Amy Ferguson reported Clay is currently starting on a new year of inspections. Should be getting a new brewery west of town this year. They are putting critical items on an internet site for public to see if they are interested in restraint inspections. Recycled 66 tons of metal waste at the landfill last week, usually 2 times per year this is done. Amy has collected about \$60,000 from roofers in town for disposal cost, usually it's around \$15,000 – \$16,000 in the budget year.

DES:

Dave Sheppard reported no one set off warning system siren. They are looking into what set it off, could have been from Lighting. Dave handed out Outdoor Warning System criteria and Outdoor Warning System (see attached).

Public comment -None heard

Other comments – Mike Wendland noted the sign that had hail damage was repaired and looked very nice.

Chairman Jeff Lavoie adjourned meeting at 12:38 pm

Mike Wendland second

Meeting adjourned

Next meeting October 19, 2016