

Hill County Board of Health (HCBOH)
Wednesday, July 26, 2017
Health Department Meeting Room
Noon – 1:30pm

Present:

Members:

Diane McLean
Mark Peterson
Mike Wendland
Kristi Kline
Cindy Smith

Advisors

Kim Larson
Christen Obresley
Nicole Hungerford
Wanda Meredith
Bridget Kallenberger

Absent:

Dr. Bruce Richardson
Jessica Cole-Hodgkinson
Dave Sheppard
Karrie Lien

Community Member

Jay Schuschke

Chairman Mike Wendland opened the meeting at 12:13 pm.

Minutes from October 19, 2016 were reviewed, corrections were noted and changed. Mark Peterson motioned to approve minutes, Diane McLean seconded the motion October 19, 2016 minutes were approved with corrections.

Minutes from April 19, 2017 were reviewed, corrections were noted and changed. Mark Peterson motioned to approve minutes, Diane McLean seconded the motion April 19, 2017 minutes were approved with corrections.

Chairman Mike Wendland asked if there were any additions to the meeting agenda –
Meeting continued

Old Business:

Blood Borne Pathogen Policy – Diane will check on Blood Borne Pathogen Policy, she has nothing to report on today. Bridget has rewritten the policy and has given it to the Commissioners and County Attorney.

Jay Schuschke updated the Clean Air Act, needs it to be signed. Jay updated the protocol on the clean indoor air act and the reporting process. The MT code and MT administrative rules gives the information to the Health County Boards. When there is a report with the state they kick into action. Protocol in place three stages first is letter, second is warning, and then third is reprimand. Jay needs a Memorandum of Agreement (MOA) stating Board of Health will work with him to insure this protocol. Board of Health will need to designate someone to be a co-signer. Bridget mentioned the MOA will need to have an end date, who the designated person is, what HELP committee is and change the address from 304 4th Avenue to 302 4th Avenue on page 2. Put a tab or memo on minutes so they know there is an attached MOA with them. Director of Public Health and Sanitarian are suggested as the co-signers for the MOA, Jay will come back with a final draft.

New Business:

No other comments heard, meeting continued.

Department Reports:

Health and Immunization:

Kim Larson Reports – On August 1st, 2nd and 3rd volunteers will be going door to door with surveys for the Hill County Needs Assessment from 12:00pm to 8:00pm. We will be using the CASPER method, which was created out of the emergency response. They will be sending out people to find out what the needs are, 6 other Counties have done this with a great response. They will be covering all of Hill County excluding the Reservations, who were invited but weren't interested in taking part of the survey. They using census blocks in Hill County randomly selecting them, they need 7 household in that census block. They will need about 40 volunteers to go out to collect the surveys. The Hill County Health Department Annex meeting room will serve as a home base for the volunteers, they will check in and out from there. The Health Department will be handing out information postcards to the community with one side information on our Lil' Shots Carnival coming up on August 11th and the other side has Public Health information and what Public Health is. Kim and Bridget Kallenbeger went to Summer Institute in Billings. They took a workshop on the Continuation of Operations Plan (COOP Plan) Coop plan that the health department has to have. The Commissioners would be contacted by someone mentioning they would need a county wide COOP plan. The Health Department would have a separate COOP Plan then the County wide plan. They will continue to work on it, and make a Memorandum of Understanding (MOU) on other locations to access it. Need to work with IT to find out how we can have access to things if we can't be here. We had our Immunization Site visit for Vaccine for Children (VFC) from the State July 12 and it went really well. We had one ding due to borrowing from VFC because we ran out of VFC vaccine and didn't want to have a missed opportunity. Updating our protocol and polices to have enough vaccine on hand to avoid borrowing. August 8th – 9th Suicide Intervention Training in Chinook presented by Blaine County Local advisory on Mental Health.

Family Planning:

Wanda Meredith reports their Administrative Manual was updated and needs signatures, the Board of Health signs it annually. May 2017 they received their Electronic Health Record (ERH) and the transfer is going well, making little edits here and there. Hill County and State wide patient numbers continue to drop. One of the reasons they speculate for the decline is due to the Medicaid expansion.

WIC:

Nicole Hungerford reports Clients numbers have gone down, due to turn over; Tami Schoen only working part time, no walk-ins and Nicole on maternity leave. WIC will receive about \$11,000 more in funding this fiscal year. Nicole doing more outreach now that she is back. Tami and Nicole will be going to Great Falls in August for EWIC training. Sept 14th WIC will be changing to electric cards and should be all switched over by November, which means no more checks. By switching to the electric cards it will be a lot easier for clients to use. If you need one milk, you can get one milk and will not have to get everything on the check like previous. They can make an online account and check to see what they have left on their card. With the card they are also able to run everything together, swipe their WIC card and it will take everything WIC approved off then if there is anything left over you can pay with cash/check or other card.

Communicable Disease & Public Health Emergency Preparedness:

Bridget Kallenberger reports that CMS is putting out a lot of requirements that they need to have in place and effective November 1, CMS requirements do not affect the Health Department. October 12 is our Community Flu Clinic at the High School again this year. Bridget is updating the Mass Dispensing of Medication Plan and the state is coming up next month spending a day and a half with Bridget. Blaine, Phillips, Valley County, Rocky Boy and Fort Peck have joined together to form a high volume Emergency Public Health Coalition and dealing with a lot of issues that way and will be up in Havre for a meeting after the State is here. The CDC's Emergency Preparedness' Section is also coming to Havre in September.

Environmental Health:

Clay Vincent reports he is back working as the Hill County Sanitarian and working part time. He is trying to get back into things and doing some inspections. Problems in Box Elder, people parking on county roads.

DES:

Dave Sheppard was absent, no report noted.

Public comment -None heard

Vice Chairman Mike Wendland adjourned meeting at 1:43 pm
Meeting adjourned
Next meeting January 17, 2018